**When and Where: Role**

**Date**: 02/29/2024 **Primary Facilitator**: Andrew Hudson

**Start:** 7:30 PM **Timekeeper:** Andrew Hudson

**End:** 8:10 PM **Minute Take:** Dawson Henrichs

**Place:** Discord Project Channel **Attending:** Andrew, Colt, Dawson, Logan

1. **Objective**

Discuss progress on the Requirements Specification assignment deliverables, propose streamlining implementation of the project to a website single page application (SPA).

1. **Status**

2.1.1 Full Document has been written up and is ready to go.

2.1.2 Diagrams are done and ready to be added to the SRS document.

2.1.3 A general user interface is laid out

1. **Discussion**

3.1 A third party system for hosting the application as a web service will be more efficient in development and simplification keeping the system active and running. (Looking into github pages)

3.2 Logan will be the facilitator for the next 2 weeks of meetings.

**4. Wrap up**

4.1 Colt will be the time keeper, Logan will be the Facilitator, and Andrew will be the minute taker.